

# EasyRetail – Rental Agreements Management

**Rental Agreement No. : 1/16 - Mr PAUL COLLINS**

Save Cancel

**Details tab of Rental Agreement Maintenance**  
Screen holds customer and delivery details

Details(1) | Items(2) | Rental(3) | Memo(4)

Agreement  
 Number: 1/16 Date: 01/10/2008 Cancel date: Hire status: Additional Account  
 Source: Advert Ref.: ESSO-52624

Customer Details  
 Select New Amend Map  
 Name: Mr Paul Collins  
 Address: 12 Nutgrove Avenue  
 Rathfarnham  
 Dublin 14  
 Home tel. no.: 2985321  
 Work tel. no.: 8923873  
 Mobile tel. no.: 086 9383767  
 Email address: pjkcollins@hotmail.com  
 Fax no.:  
 On account: 0.00 Customer code: 1/249

Location  
 Postcode Lookup  
 Location:

Delivery Details  
 Del. Date: 29/12/2008 Del. time: after 3:00 pm Van no.: 1  
 Postcode Lookup  
 Del. address: Same as billing address

- Handles weekly and monthly payment periods
- Handles multiple items for package deal agreements
- New stock items put out on rental are converted to assets
- Asset Depreciation
- Items going out on rental can be added to the deliveries schedule

- Option to set up an advance payment arrangement for any number of weeks or months
- Option to set a minimum hire period
- Initial deposit value stored on the agreement record
- Caters for future payment rate changes and maintains a history of all rate changes on agreement
- Agreement arrears calculated automatically using the computer's date

- Option to print or e-mail reminder and arrears letters created in the EasyRetail Letter Writer Module
- Printed and e-mailed reminder and arrears letters are automatically logged in the agreement and customer's "Comm" tables
- Individual and batch payment entry modules
- Receipt and card printing for payments and refunds
- Option to print a Rental Agreement document
- Unlimited free-type memo storage on each agreement
- Links to EasyRetail Bank Direct Debit Module for customers that agree to pay electronically
- "Override Next Payment" feature lets you change the standard payment amount for the next direct debit run if agreement is in arrears by more than one payment period
- Facility exists to create a rental vat invoice for trade customers
- Summary and detailed arrears and advance payments reporting

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Search Prev Next List Output Update Delete Add Pay Refund Cancel Date Comm History

Details(1) | Items(2) | Rental(3) | Memo(4)

**Rental status tab on agreement maintenance window**

Payment Details  
 Period type: MONTH  
 Payment due: 1 months in advance  
 Payment period: 1 MONTH  
 Payment rate: 100.00 New Payment Rate  
 Payment option: Payment Card  
 Bank sort code: 763636 Bank account no.: 82929373  
 Bank acc. name: BOI Drumcondra

Area Codes  
 Area code: Dublin  
 Sub-Area code:

Minimum Period of Hire  
 Months: 0  
 Starting on: 01/10/2008  
 Ending on:

Next Payment  
 Next payment due: 01/11/2008  
 Override next payment: 0.00

Payment History  
 Last payment made: 09/10/2008 Payment to date: 100.00  
 Amount outstanding: 200.00  
 Periods O/S: 2  
**Balance: 200.00**

Letters  
 Overdue reminder:  
 Final reminder:  
 Next letter no: 2

Initial Totals  
 Advance payment periods: 0  
 Deposit value (incl. VAT): 0.00  
 Delivery charge: 0.00  
**Total payable: 0.00**